



# Go Paperless

## Tutorials

Tutorials to provide assistance with functionality included within **myconnect**

- > [How do I create a username?](#)
- > [How do I file a Sales Tax return?](#)
- > [More Tutorials](#)

## Business Registration

Select the link below if you need to register and get a Connecticut Tax Registration Number

- > [New Business/Need a CT Registration Number?](#)

## Payments

Submit a payment for a bill you received in the mail

- > [Make a Bill Payment](#)



## Quick Links

Shortcuts to other e-Services

- > [Taxpayer Service Center Homepage \(TSC\)](#)



## File 1099s

Submit bulk file for 1099-MISC or 1099-NEC and associated CT-1096.

- > [File 1099-NEC/CT-1096](#)



## Submissions

Submissions are items you have submitted online for processing. Common examples include returns and payments.

- > [Find a Submission](#)



The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

#### Quick Links

Shortcuts to other e-Services

Taxpayer Service Center Homepage (TSC)

#### File 1099s

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File 1099-NEC/CT-1096

#### Submissions

Submissions are items you have submitted online for processing. Common examples include returns and payments.

Find a Submission



Not seeing what you're looking for? Click the 'More...' tab for other options such as updating names, addresses, and viewing correspondence.

BREYA'S SMOKE SHOP, LLC

100768055000  
679 MAIN ST  
EAST HAVEN CT 06512-2032

Welcome, Brea King

You last logged in on Monday, Nov 1, 2021 6:33:12 AM

[Manage My Profile](#)

- [Favorites](#)
- [Summary](#)
- [Action Center <sup>1</sup>](#)
- [Settings](#)
- [More...](#)

Filter

In **myconneCT**, you have the option to “go paperless” and view DRS correspondence from your **myconneCT** profile. If you “go paperless”, you will receive an email notification when new correspondence is available to view in **myconneCT**.

**Sales & Use**  
BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

**Return Period Ending On 31-Dec-2021** > [File Now](#)  
Quarterly Filer  
Due  
**31-Jan-2022**

**Account** > [View/File Returns and View Period Detail](#)  
Account ID: 0108887132 > [Make a Payment](#)  
CT Tax Reg No: 100768055001  
Balance



Once you are logged in to myconneCT, the Summary page is displayed. To begin, open the **Settings** tab.

### BREYA'S SMOKE SHOP, LLC

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- [Settings](#)
- [More...](#)

#### Cigarette Dealer/Retailer

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

#### Account

Account ID: 0108771977  
CT Tax Reg No: 100768055001

Balance  
**\$0.00**

- [View Periods](#)
- [Make a Payment](#)

#### Sales & Use

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

#### Return Period Ending On 31-Dec-2021

Quarterly Filer  
Due  
**31-Jan-2022**

- [File Now](#)

#### Account

Account ID: 0108887132  
CT Tax Reg No: 100768055001

Balance

- [View/File Returns and View Period Detail](#)
- [Make a Payment](#)



## You can update the Mail Delivery method for all tax accounts...

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#### BREYA'S SMOKE SHOP, LLC

100768055000  
679 MAIN ST  
EAST HAVEN CT 06512-2032

##### Business

Security : Full Access  
Mail Delivery : Paper  
Mail Notification : Notify me of new mail

#### Cigarette Dealer/Retailer

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

##### Account

Security : [File Returns and Make Payments](#)  
Mail Delivery : [Default \(Paper\)](#)  
Mail Notification : [Default \(Notify me of new mail\)](#)  
Default Payment Channel : [None](#)

#### Sales & Use

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

##### Account

Security : [File Returns and Make Payments](#)  
Mail Delivery : [Default \(Paper\)](#)  
Mail Notification : [Default \(Notify me of new mail\)](#)



Or select the Mail Delivery method for each tax account separately.

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**BREYA'S SMOKE SHOP, LLC**

100768055000  
679 MAIN ST  
EAST HAVEN CT 06512-2032

**Business**

Security : Full Access  
Mail Delivery : Paper  
Mail Notification : Notify me of new mail

**Cigarette Dealer/Retailer**

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

**Account**

Security : [File Returns and Make Payments](#)  
Mail Delivery : [Default \(Paper\)](#)  
Mail Notification : [Default \(Notify me of new mail\)](#)  
Default Payment Channel : None

**Sales & Use**

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

**Account**

Security : [File Returns and Make Payments](#)  
Mail Delivery : [Default \(Paper\)](#)  
Mail Notification : [Default \(Notify me of new mail\)](#)



In this example, we are updating the Mail Delivery method for all tax accounts. Click the **Paper** hyperlink.

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100768055000  
679 MAIN ST  
EAST HAVEN CT 06512-2032

#### Business

Security	: Full Access
Mail Delivery	: <a href="#">Paper</a>
Mail Notification	: <a href="#">Notify me of new mail</a>

#### Cigarette Dealer/Retailer

BREYA'S SMOKE SHOP, LLC  
12 RIVERSIDE TER  
EAST HAVEN CT 06512-3555

#### Account

Security	: <a href="#">File Returns and Make Payments</a>
Mail Delivery	: <a href="#">Default (Paper)</a>
Mail Notification	: <a href="#">Default (Notify me of new mail)</a>
Default Payment Channel	: None

#### Sales & Use

BREYA'S SMOKE SHOP, LLC  
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#### Account

Security	: <a href="#">File Returns and Make Payments</a>
Mail Delivery	: <a href="#">Default (Paper)</a>
Mail Notification	: <a href="#">Default (Notify me of new mail)</a>



< BREYA'S SMOKE SHOP, LLC

### Mail Delivery Preference

BREYA'S SMOKE SHOP, LLC  
100768055000

#### Preference

##### Options

Paper

Email

Cancel

Save

Select **Email**, then click Save.



The Mail Delivery method for the business (and all tax accounts) has been updated to *Email*. When new correspondence is available, you will receive notification through email that there is new correspondence to view from your **myconneCT** profile. The email notification will be sent to the email address on your **myconneCT** profile.

Favorites Summary Action Center <sup>1</sup> Settings More...

<b>BREYA'S SMOKE SHOP, LLC</b> 100768055000 679 MAIN ST EAST HAVEN CT 06512-2032	<b>Business</b> Security : Full Access <b>Mail Delivery : Email</b> Mail Notification : Notify me of new mail
<b>Cigarette Dealer/Retailer</b> BREYA'S SMOKE SHOP, LLC 12 RIVERSIDE TER EAST HAVEN CT 06512-3555	<b>Account</b> Security : File Returns and Make Payments <b>Mail Delivery : Default (Email)</b> Mail Notification : Default (Notify me of new mail) Default Payment Channel : None

<b>Sales &amp; Use</b> BREYA'S SMOKE SHOP, LLC 12 RIVERSIDE TER EAST HAVEN CT 06512-3555	<b>Account</b> Security : File Returns and Make Payments Mail Delivery  : Default (Email) Mail Notification : Default (Notify me of new mail)
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Welcome, Brea King

**Important:** Physical copies of required permits will still be mailed to you.

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